

Thornbury Street Fair
Saturday 5th September

10 am – 4 pm

As a Thornbury Trader, Shop-keeper or other Business, Charity, Special Interest group or Educational establishment, you are invited to take part with a trading or promotional stall.

The Service Clubs are invited / requested to add this one-off event to their calendar and offer to help in the organisation and administration for the day.

Established High Street shops are encouraged to promote or present their interests by joining the several other High Street Businesses already trading with a shop-front extension.

Whether you are against or for the High St. closure, this represents **an opportunity for you to promote your business at a key time** before preparations for the run-up to Christmas starts. There will be lots more people in Town so, don't miss this chance to make yourselves better known.

This first event is being kept as simple as possible, but there is some information we will need from you in order to do the planning.

You will need to provide all your own resources this time round – table, chairs, stall decorations and surface coverings, including wet-weather provisions.

If you are a business who is based on the High Street there will be no charge however, a charge for Businesses wanting a stall in the High St there is a small of £50, this reserves you a place.

£25 will be returned at the end of the afternoon.

Clubs, Societies and Charities

- 1 This one-off Open event is organised independently of any other organisation in Town, by a small group of Traders.
- 2 It is a non-profit-making occasion designed to promote the Town's status.
- 3 Current Covid-19 regulations and guidelines will be adhered-to. Normal Food Hygiene and Allergen regulations apply.
- 4 The Fair is an opportunity to take advantage of the presently open space of the High St., but is neither an indication of approval of, nor a protest against the South Glos. Council decision.
- 5 It is envisaged that Stalls will be arranged in the centre of the High St. in a back-to-back fashion, facing the permanent shops, which will not be blocked, as in other events held in the Town from time to time.
- 6 At the narrower, upper end of High St. there will be a single line of stalls.
- 7 We propose to include trading opportunities also in parts of St. Mary St., and to welcome involvement from Thornbury's out-of-Town- Centre businesses, as well as others in the vicinity of Thornbury.
- 8 Access to the Castle Court Car Park will remain as normal
- 9 Access to the St. Mary St Car Park will be as at present via the Grace Lodge end of Chapel St.
- 10 Rock St., Car park will remain open
- 11 Castle Street will not be affected.
- 12 High St. traders are asked to consider possible delivery needs for that day, and to arrange for them to happen on the Friday before
- 13 Clubs and Societies, and non-Shop-front businesses are welcomed to have a presence that announces their existence and from which their activities can be promoted. Be imaginative! Fancy Dress?
- 14 Access to the stall pitches can be from 7.30. Vehicles may not remain with the stalls, and need to be parked at Thornbury Leisure Centre
- 15 **On arrival, report to the Fair Reception which will be at the lower end of High St, near to Parks Chip Shop**
- 16 Vehicles must be removed by 9 am and stalls made ready by 9.30 am
- 17 The Car Park at the Thornbury Leisure Centre is available.
- 20 Children under 16 must not left in sole charge of stalls.
- 21 The event will proceed in the wet.

Any significant concerns re: Covid 19 issues will be dealt with via an announcement at the MyThornbury.co.uk website

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Application Form (CLOSING Date for applications: **Saturday 29th August**)

Name of Business or Organisation					
Person in charge					
Contact details:	Email address				
	Landline				
	Mobile				
Space needed*	In front of Shop				
	Free-standing			2 metre units	
	Other requirements	PTO if necessary			
<p>Payment enclosed (<u>Businesses</u>: 50% refunded at the end of trading) <i>Cash payment only. Copy this form for a signed receipt.</i> <i>Cash refund of £25 will be given back at the end of the day</i></p>					
Business £50		Club / Society £50		Charity £50	

- NB No central power supply available at this event. Nominal space is 2m.
 - All of own resources must be provided
- Normal safety issues to be attended-to, including Food Hygiene and Allergen regulations to be displayed.
- No vehicles by Stall, unless the means of normal trading, which will affect location.

Our aim is to keep this event as simple and easy to organise as possible.

CLOSING Date for applications: **Saturday 29th August**

<i>Sandra at the Swan</i>	<i>Abi at the White Lion</i>	<i>Julie at the Malt House</i>
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Signed

Cash received

Date